



## JOB ANNOUNCEMENT

**Position Title:** Program Therapist - Bilingual

**Program:** Multicultural Community Counseling

**Classification:** Non-Exempt, Full-Time

**Salary:** \$22.60-\$27.77 per hour; Commensurate with Experience

**Summary and Range of Authority:** Under the supervision of the Program Manager the Therapist provides intensive outpatient behavioral health services and case management for Seriously Emotionally Disturbed (SED) children and families utilizing a comprehensive approach that is community based, client and family driven, trauma informed, and culturally competent. The focus of this program is to provide services to underserved Asian Pacific Islander (API) and Latino SED clients with emphasis on API clients.

### **Essential Duties and Responsibilities:**

- Provides community and school based practices by connecting with API and Latino communities and other service providers
- Provides intensive short term in home, clinic, in school and/or community based outpatient behavioral health services with individuals, families and groups
- Conducts outreach to API, Latino and other ethnic communities regarding education on mental health and services at UPAC
- Receives referrals from community organizations, schools, and community members with appropriate follow-up including crisis intervention
- Provides a minimum of one family session a month
- Manages a 17+ caseload of Severely Emotionally Disturbed clients
- Conducts regular mental health screenings and behavioral health assessments
- Provides case management, family education/support and crisis intervention as needed
- Functions as a member of a multi-disciplinary team and participates in diagnosis, client plan development, treatment and discharge planning
- Participates in staff meetings, case conferences, trainings, treatment utilization reviews and other quality assurance activities
- Prepares medical records of all services rendered, mental status examinations, progress notes, treatment plans, quality assurance forms and completed required outcome measures
- Collaborates with staff and providers at school to ensure coordination of care for clients
- Provides accurate and timely documentation of required reports
- Utilization of Electronic Medical Record system (Cerner)
- Some evening and weekend work required
- Other duties and responsibilities as assigned

### **Required Education, Certifications/Licenses and Language/Cultural Skills:**

- Master's degree in counseling from an accredited MFT Program or MSW Program or completion of or current participation in and an APA Accredited Doctoral Internship in Clinical Psychology
- Current CA licensed MFT/MSW or CA registered MFT/MSW/Psych Intern
- Bilingual in any Asian Pacific Islander dialect or Spanish

**Minimum Experience and Qualifications Required:**

- Experienced and knowledge of principles and practice in providing outpatient, community based mental health services
- Familiarity with community resources and delivery of case management services
- Knowledge and experience in working with children, adolescents and families of the Asian/Pacific Islander and Latino communities
- Ability to establish and maintain diagnostic and psychotherapeutic relationships with clear understanding of ethical and professional standards
- Ability to maintain strict confidentiality with regard to sensitive or proprietary information or materials
- Excellent organizational skills and attention to detail; ability to manage multiple tasks simultaneously, prioritize and successfully bring them to fruition
- Excellent written and verbal communication skills
- Flexible with work schedule
- Must demonstrate intermediate level of computer literacy and experience using office productivity software i.e. Microsoft Word, Excel, Power Point, Internet browsers, and Outlook.
- Must pass background check (Live Scan Fingerprint).
- Must have TB clearance.
- Must be able to drive for business purposes to other program locations in San Diego County.
- Must have a valid California driver's license and comprehensive automobile insurance coverage, as required by law.
- Will not be debarred or excluded from participation in Federal programs by the General Services Administration and/or the Department of Health and Human Services of the Inspector General.

**Additional Preferred Education or Qualifications:**

- Trained in Motivational Interviewing and/or Trauma Informed Care
- Experience in Dual Diagnosis treatment
- Trained in Anasazi (Cerner) Electronic Medical Records System
- Knowledge of County contracted Medi-Cal and MHSA programs
- Knowledge of San Diego County documentation standards

**Physical Demands and Work Environment:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Spends approximately 70% of work time sitting and meeting with others or working at a desk and/or computer. Spends approximately 30% of work time standing or walking within the work area or outside the office at meetings and events, also bends, twists, stoops and reaches. Ability to communicate in writing and verbally. Regularly required to sit and talk or hear. Frequently is required to use hands to touch, handle or feel and reach with hands and arms. Occasionally lifts and/or moves up to 25 pounds. Working conditions are normal for an office environment and event venues. The noise level is usually moderate.

**Please forward your resume via e-mail, fax or mail to:**

**UPAC – Attn: HR Dept**

**1031 25th Ave**

**San Diego, CA 92102**

**Fax: 619-232-4113**

**E-Mail: [upacjobs@upacsd.com](mailto:upacjobs@upacsd.com)**