

JOB ANNOUNCEMENT



Position Title: Peer Support Specialist, Bilingual Spanish

Program: Community Wellness Clinic

Classification: Non-exempt Part Time

Summary and Range of Authority: The Community Wellness Clinic is based on a holistic approach to service delivery with an understanding that adults and older adults with mental health and substance abuse challenges benefit from linkages to primary care physicians, access to non-traditional and culturally accepted healing communities, family and peer support, culturally appropriate treatment and education about mental illness and skill development. Under the direction of the Program Manager, the Peer Support Specialist is responsible for providing linkage and support to the clients of the Community Wellness Clinic program.

Essential Duties and Responsibilities:

- Conducts peer specialist individual interventions to clients in treatment
- Facilitate groups
- Performs case management and family education services as needed
- Uses own peer recovery story for messages of hope for clients
- Assists Program with some clerical and administrative duties
- Prepares accurate and timely documentation of services provided and other reports and records as required by the program
- Functions as a member of an interdisciplinary team
- Other duties as assigned

Required Education, Certifications/Licenses and Language/Cultural Skills:

- High School diploma, GED or equivalent
- Fluent in Spanish: reading, writing, and speaking

Minimum Experience and Qualifications Required:

- Must have lived experience of recovery as a recipient of mental health services
- Knowledge and experience relevant to work with individuals with severe mental illness
- Some knowledge and experience regarding community mental health services and social services
- Some knowledge of human behavior, psychology, and cross-cultural and bicultural issues
- Professional demeanor and understand the sensitive nature of client confidentiality in mental health settings
- Competent and comfortable in communicating mental health concepts to different cultures
- Comfortable in discussing issues such as suicide, homicide, domestic violence, trauma and other sensitive issues with clients
- Must be open and able to appropriately share his/her own experiences as a mental health client
- Basic level of computer literacy and experience using office productivity software (i.e. word processing, spreadsheets, database, and email programs).
- Will not be debarred or excluded from participation in Federal programs by the General Services Administration and/or the Department of Health and Human Services of the Inspector General

- Must pass background check (Live Scan Fingerprint).
- Must be able to travel to other locations (when needed) for business purposes. If employee drives his/her personal automobile for UPAC business, employee must have valid California driver's license and comprehensive automobile insurance coverage, as required by law.

Additional Preferred Education or Qualifications:

- Completed Peer Employment Training (PET) and Wellness Recovery Action Plan (WRAP)

Please forward your resume via e-mail, fax or mail to

**UPAC – Attn: HR Dept
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San Diego, CA 92102**

Fax: 619-232-4113

E-Mail: upacjobs@upacsd.com