



JOB ANNOUNCEMENT

Position Title: Clinical Supervisor

Program: Community Wellness Clinic

Classification: Non-Exempt, Part-Time (25-32 hours/week)

Salary: \$30.28-\$31.25 per hour; Commensurate with Experience

Summary and Range of Authority: The Community Wellness Clinic is based on a holistic approach to service delivery with an understanding that adults and older adults with mental health and substance abuse challenges benefit from linkages to primary care physicians, access to non-traditional and culturally accepted healing communities, family and peer support, culturally appropriate education about mental illness and skill development. Under the direction of the Program Manager, the Clinical Supervisor will provide clinical supervision of license-eligible and paraprofessional staff and conduct consultation meetings with licensed staff and the Nurse.

Essential Duties and Responsibilities:

- Provide weekly individual and group supervision to license-eligible staff.
- Provide weekly individual supervision to paraprofessionals
- Provides weekly consultation to licensed staff and medical staff
- Provide weekly training for professional development of Therapists, Paraprofessional and Medical Staff
- Provide trainings and documentation review of program staff
- Provides written reports to the Program Manager as needed
- Performs quality assurance duties by reviewing medical records, assessments and progress notes written by clinical staff
- Participate in staff meetings
- Other duties as assigned.

Required Education, Certifications/Licenses and Language/Cultural Skills:

- Master's degree in social work social work, psychology, counseling or human behavior from an accredited college or university with major work in clinical therapy
- LCSW license for a minimum of 2 years and must have current license to practice in State of California
- Maintain good standing of BBS clinical supervision requirements such as completing required supervision CEUs for renewal
- Must be certified in First Aid and CPR training (including infant CPR)
- Must have NPI number
- Bilingual and bicultural

Minimum Experience and Qualifications Required:

- Must have excellent leadership and interpersonal skills and ability to work well in a multicultural environment, including tact, diplomacy, patience, and professionalism in dealing with individuals from a variety of backgrounds.
- Two years clinical experience in a mental health setting, with solid clinical skills in individual therapy, assessments, crisis intervention, and case management

- Must have training and experience in Motivational Interviewing and Trauma-Informed care and experience in Dual Diagnosis treatment.
- Experience in a supervisory or leadership role
- Knowledge of case management, wrap-around and human service delivery systems.
- Must be free of probation or parole supervision for a minimum of (1) one year
- Knowledge of theory and practice of psychotherapy, as well as principles and practice of community mental health
- Understanding of cultural competency in the delivery of mental health services
- Understanding of and commitment to the psychosocial rehabilitation model of psychiatric rehabilitation services, and a strong belief in empowering clients/consumers towards recovery
- Trained and experienced in diagnosing clients utilizing the DSM-V
- Trained in or understand the use of CERNER Electronic Medical Records System
- Familiarity with community resources and the delivery of case management services
- Excellent organizational skills and attention to detail
- Ability to manage multiple tasks simultaneously, prioritize and successfully bring them to fruition
- Ability to maintain strict confidentiality with regard to client information and other sensitive or proprietary information
- Must demonstrate intermediate level of computer literacy and experience using office productivity software i.e. Microsoft Word, Excel, Power Point, Internet browsers, and Outlook.
- Must pass background check (Live Scan Fingerprint).
- Must pass drug test (results shall be negative for all illegal drug use including marijuana).
- Must have TB clearance.
- Must be able to drive for business purposes to other program locations in San Diego County.
- Must have a valid California driver's license and comprehensive automobile insurance coverage, as required by law.
- Will not be debarred or excluded from participation in Federal programs by the General Services Administration and/or the Department of Health and Human Services of the Inspector General.

Additional Preferred Education or Qualifications:

- Trained in Motivational Interviewing and/or Trauma Informed Care
- Knowledge of County contracted Medi-Cal and MHSA programs
- Knowledge of San Diego County documentation standards

Physical Demands and Work Environment:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Spends approximately 70% of work time sitting and meeting with others or working at a desk and/or computer. Spends approximately 30% of work time standing or walking within the work area or outside the office at meetings and events, also bends, twists, stoops and reaches. Ability to communicate in writing and verbally. Regularly required to sit and talk or hear. Frequently is required to use hands to touch, handle or feel and reach with hands and arms. Occasionally lifts and/or moves up to 25 pounds. Working conditions are normal for an office environment and event venues. The noise level is usually moderate.

Mail, Fax or Email Resume to:

**UPAC Human Resources Department
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