



UPAC JOB ANNOUNCEMENT

Start Date:	Immediately
Position:	Bilingual Therapist –Spanish
Program:	Child and Adolescent Mental Health Services
Classification:	Exempt, Full-Time
Salary:	Commensurate with experience
Reports to:	Clinical Supervisor
Division:	Child and Adolescent Mental Health Services

Summary:

Under the supervision of the Clinical Supervisor, the Therapist performs brief, goal-oriented psychotherapy with individuals, families and groups. Services are provided in the home, schools, and communities of Central Region and North County San Diego, in addition to UPAC offices.

Essential Duties & Responsibilities:

- Fluent written, verbal and reading proficiency in Spanish
- Performs brief, goal-oriented psychotherapy with individuals, families and groups, in home, clinic, school, and/or community based outpatient behavioral health services
- Records and prioritizes referrals; provides diagnostic screening and triage.
- Performs assessment and intervention services in crisis situations.
- Functions as member of a multi-disciplinary team and participated in diagnosis, treatment and discharge planning.
- Provides outreach and other community linkages as needed.
- Prepares medical records of services rendered including psychiatric history, mental status examinations, progress notes, treatment plans, quality assurance and others.
- Utilization of Electronic Medical Record system.
- Provides intensive case management and coordination of individual cases and refers appropriate problems to other ancillary services or community agencies.
- Participates in staff meetings, supervision meetings as required, case conferences, training, treatment, utilization reviews and other quality assurance activities.
- Some evening work required.
- Other duties and responsibilities as assigned by supervisor.

Qualifications:

- Masters degree in counseling from an accredited MFT Program or MSW Program.
- Current CA licensed MFT/MSW or CA registered MFT/MSW Intern.
- Knowledge and experience in working with children, adolescents and families in multi-cultural settings.
- Ability to accurately assess and intervene effectively in crisis situations.
- Ability to establish and maintain diagnostic and psychotherapeutic relationships and to function as a member of an interdisciplinary team.
- Ability to prepare written reports and records of services rendered.
- Ability to maintain strict confidentiality with regard to sensitive or proprietary information or materials.
- Fluent written, verbal and reading proficiency in Spanish
- Must demonstrate intermediate level of computer literacy and experience using office productivity software (i.e. word processing, spreadsheet, database, and email programs).
- Will not be debarred or excluded from participation in Federal programs by the General Services Administration and/or the Department of Health and Human Services of the Inspector General.

- Must submit to and receive clearance on criminal record background check (Live Scan)
- Must have TB clearance

Preferred Additional Education and Experience:

- Trained in Motivational Interviewing and/or Trauma Informed Care
- Experience in Dual Diagnosis treatment
- Trained in Anasazi Electronic Medical Records System
- Knowledge of County contracted Medi-Cal, MHSA, and EPSDT programs
- Knowledge of San Diego County documentation standards

Miscellaneous:

- Position involves working in Central Region area of San Diego. Must have own transportation for business purposes. If employee drives his/her personal automobile for UPAC business, employee must have a valid driver's license and comprehensive automobile insurance coverage, as required by law
- Flexible with work schedule

Please Mail, Fax or Email Resume to:

UPAC – Attn: HR Dept

1031 25th Ave

San Diego, CA 92102

Fax: 619-232-4113

E-Mail: upacjobs@upacsd.com